

**WEST VIRGINIA BOARD OF EXAMINERS FOR  
REGISTERED PROFESSIONAL NURSES  
March 18 & 19, 2010**

---

A Board meeting was held at the office of the West Virginia Board of Examiners for Registered Professional Nurses at 101 Dee Drive, Charleston, WV 25311-1620.

**BOARD MEMBERS PRESENT:**

CYNTHIA PERSILY, Ph.D., RN, PRESIDENT

**Present Day One**

**Absent Day Two**

ROBIN WALTON, MSN, RN, Ed.D., FNP-BC, SECRETARY

**Acting Chair Day Two**

JOYCE EGNOR, MSN, RN

MARY FRIEL FANNING, MSN, RN

TERESA RITCHIE, MSN, RN, FNP-BC

JUDY NYSTROM, PUBLIC MEMBER

DR. PAMELA CAIN, PUBLIC MEMBER

**BOARD STAFF PRESENT:**

LAURA S. RHODES, MSN, RN, EXECUTIVE DIRECTOR

CYNDY R. HAYNES, MSN, RN, DIRECTOR OF EDUCATION & PRACTICE

ALICE R. FAUCETT, JD, GENERAL COUNSEL & DIRECTOR OF DISCIPLINE  
(Present by telephone during portions of the meeting)

MARGARET "MARTY" ALSTON, SECRETARY II/ACCOUNTING ASSISTANT II

**MARCH 18, 2010**

**CALL TO ORDER**

The meeting was called to order by Dr. Cynthia Persily, Board President at 9:30 a.m.

## **QUORUM**

With the required number of members being present a quorum was established.

## **INTRODUCTION OF GUESTS**

The Board recognized the visitors present for the meeting.

### **1. ACCEPTANCE OF AGENDA**

1. Dr. Pamela Cain made a motion to accept the agenda as written. The second was offered by Joyce Egnor. The motion carried.

### **2. APPROVAL OF MEETING MINUTES**

#### **A. FEBRUARY 2, 2010 SPECIAL BOARD MEETING**

- 2.A. The February 2, 2010 Special Board Meeting minutes were reviewed. Teresa Ritchie made a motion to approve the meeting minutes as amended. The second was offered by Mary Fanning. The motion carried.

#### **B. FEBRUARY 18, 2010 SPECIAL BOARD MEETING**

- 2.B. The February 18, 2010 Special Board Meeting minutes were reviewed. Robin Walton made a motion to approve the minutes as amended. The second was offered by Joyce Egnor. The motion carried.

### **3. OPEN FORUM**

3. There were no issues brought forward for the Open Forum. The agenda moved forward.

### **4. EDUCATION**

#### **4.A. COMMITTEE REPORT**

- 4.A. The Board reviewed the items listed below on the Consent Agenda. Board Members were provided the opportunity to ask questions regarding items on the consent agenda presented. Items on the consent agenda are recommendations from the Education Committee:

### **1. Review of 2009 NCLEX-RN Program Pass Rates**

The Education Committee reported that in 2007, West Virginia dropped to 50 out of 56 jurisdictions. For 2008, West Virginia was 36<sup>th</sup> out of 55 jurisdictions. We are now 43<sup>rd</sup> out of 55 jurisdictions. The Committee was provided the Education Goals and pass rate standards to determine any recommend changes or additions. There were no recommendations from Committee.

Recommends to the Board that the following programs have met the Board pass rate standard for 2009 and to continue accreditation:

- Alderson Broaddus College LPN-RN program;
- West Liberty State College;
- Wheeling Jesuit University traditional;
- Bluefield State College Bluefield and Beckley campuses;
- Fairmont State University;
- Southern WV CTC Logan, Institute campuses, and Moorefield campus;
- West Virginia Northern CC Wheeling, Weirton and New Martinsville campuses;
- Kanawha Valley CTC traditional program.

Recommends to the Board that the following programs have not met the Board pass rate standards for 2009 and to continue accreditation and require that they submit a plan of action addressing the failure rate of greater than 20% which includes curriculum mapping and test blueprinting to be submitted to the Board at their next regularly scheduled Board meeting:

- Shepherd University;
- West Virginia Wesleyan College; and
- University of Charleston associate program.

Recommends to continue provisional accreditation of the Alderson Broaddus College traditional program.

Recommends to continue provisional accreditation and to continue monthly progress reports for University of Charleston baccalaureate program.

Recommends to acknowledge the update from the curriculum consultant; remove provisional accreditation for Blue Ridge Community and Technical College and continue progress reports pertaining to curriculum revisions.

Recommends to continue provisional accreditation for Davis & Elkins College and continue progress reports.

The Committee reviewed the following programs that are on provisional accreditation and have not had a first graduating class. The Board voted to provisionally accredit these programs until the first graduating pass rates are known:

- Wheeling Jesuit University BS-BA to BSN program;
- Fairmont State University LPN-AD program;
- Southern West Virginia CTC Boone Co. Cohort;
- Kanawha Valley CTC LPN-RN program (62.5%, but 3 have not tested yet.)

There was no action required for these programs at this time. If their initial pass rates are above 80%, the Board Staff parameters will provide approval and then the Board will ratify the decision at their next regularly scheduled meeting. If their pass rates are below 80%, they will come before the Board for decision.

Recommends to acknowledge the plan of action received from Kanawha Valley Community and Technical College LPN-RN program.

## **2. Reports and Request from Schools of Nursing**

### **A. Davis & Elkins College Progress Report**

Recommends to accept progress reports for Davis and Elkins College.

### **B. Fairmont State University Exceptional Faculty Request**

Recommends to approve the request and set a semester time limit on the faculty member being used for make-up sessions.

### **D. Shepherd University Curriculum Change Request**

Recommends to approve the request.

### **E. Southern WV Community and Technical College**

1. Recommends to approve the request.
2. Recommends to acknowledge the site closure and the disposition of any remaining students and their records.
3. Recommends to approve the change to trimester semester as per the CTC wide change beginning with the fall semester

### **F. University of Charleston**

1. Recommends to accept the site visit; progress reports for University of Charleston associate program and continue the monthly progress reports.
2. Recommends to accept the site visit report; progress reports and continue receiving reports but only prior to each Board meeting for the University of Charleston baccalaureate program.
3. Recommends to approve the curriculum change request for the BSN program.

#### **H. Wheeling Jesuit University Update on BS-BA program**

Recommends accept the report and request updates prior to each regularly scheduled Board meeting.

### **3. New Programs**

#### **A. Eastern WV Community and Technical College**

Recommends to accept the report and provisionally accredit the program until the first graduating pass rates are known with the additional requirements of:

1. Reports on director mentoring before each meeting;
2. Accreditation contingent upon the Director being in place and approved by the Board prior to the program starting; and
3. A Board visit every semester.

#### **B. Salem International University (SIU)**

1. The request for approval of the program Director was tabled until after the site visit is completed and reported to the Board.

2. The Committee was provided information pertaining to construction progress for the program at SIU. Representatives from SIU were at the meeting to respond to questions. This was for informational purposes and no action by the Committee.

#### **C. ITT Technical Institute**

The Committee deferred this agenda item until the June 2010 meeting.

### **4. Staff Activity**

#### **A. Faculty Approvals**

Recommends to ratify the report.

### **5. Continuing Education**

The Director of Education and Practice provided an update on continuing education (CE) auditing of licensees and providers. One hundred Twenty Six (126) licensees were audited with a 92.86% compliance rate to date. Fourteen (14) CE providers are being audited. The audits were just issued so there is no compliance report yet.

1. Recommends to ratify the report.

**Robin Walton recused herself and left the room for the following discussion.**

Recommends that Marshall University and the Pt. Pleasant campus have full accreditation by

the Board and have met the pass rate standard of the Board for 2009.

Recommends that St. Mary's Hospital/Cooperative traditional program has full accreditation by the Board and have met the pass rate standard of the Board for 2009. Recommends that St. Mary's Hospital/Cooperative bridge program to acknowledge notification of the closing of the bridge program and request a report as to what actions the program is taking to assist current students in preparation for the NCLEX-RN examination.

**Robin Walton returned to the meeting and Cynthia Persily recused herself from the meeting and left the room during the following. Robin Walton, Board Secretary took over as presiding Chair.**

Recommends that the following programs have met the Board pass rate standard for 2009 and to continue accreditation:

West Virginia University traditional in Morgantown and BSBA to BSN program;  
West Virginia University at Parkersburg;

Recommends that the following programs have not met the Board pass rate standards for 2009 and to continue accreditation and require that they submit a plan of action addressing the failure rate of greater than 20% which includes curriculum mapping and test blueprinting to be submitted to the Board at their next regularly scheduled Board meeting:

West Virginia University Potomac State cohort;

Recommends to remove provisional accreditation for West Virginia University Institute of Technology; continue provisional accreditation for the Glenville Campus and continue progress reports.

#### **G. West Virginia University Requests/Reports**

1. A motion was made by Dr. Pamela Cain to accept the report and continue progress reports for the Glenville Campus. The second was offered by Joyce Egnor. Motion carried.
2. A motion was made by Dr. Pamela Cain to approved the curriculum change request for the baccalaureate program and requires that elective courses planned must come before the Board for approval prior to the courses being offered to students. The second was offered by Joyce Egnor. Motion carried.
3. A motion was made by Joyce Egnor to approve the request for enrollment of students twice a year on the Morgantown Campus. The second was offered by Dr. Pamela Cain. Motion carried.

**Dr. Cynthia Persily returned to the meeting and resumed her role as Chair.**

A motion was made by Joyce Egnor that the Board all of the recommendations from the Consent Agenda. The seconded was offered by Mary Fanning. Motion carried.

## **5. MOUNTAIN STATE UNIVERSITY (MSU) UPDATE**

5. The Committee recommends to discuss issues related to Mountain State University (MSU) during the full Board meeting. A discussion ensued. The Board decided to defer the discussion and update of the information gathered from the investigation of all nontraditional nursing programs at MSU to determine compliance with Board Law and Legislative Rules to clarify several issues since the investigation was still ongoing.

The Board reviewed information regarding a request from Mountain State University to approve Susan P. Rice, PhD, RN, CNM as Associate Dean at the Martinsburg campus. Judith Halle, PhD, RN, Dean, was present for comments. Joyce Egnor made a motion to approve Dr. Rice as Associate Dean. The second was offered by Mary Fanning. Motion carried.

The Board reviewed the curriculum change request from Mountain State University regarding the LPN to BSN program. Dr. Haley was present during the discussion and spoke to the rationale for changes. A motion was made by Joyce Egnor to approve the curriculum change request. The second was offered by Teresa Ritchie. Motion carried.

The Board decided to defer the discussion regarding Mountain State University's continued accreditation of their cohorts and their 2009 NCLEX-RN pass rates until later in the meeting when more information could be gathered.

## **6. LEGISLATIVE UPDATE**

6. The Executive Director provided the Board with an overview of the legislative bills of interest.

## **7. PRACTICE**

### **A. MEDICATION ADMINISTRATION BY UNLICENSED PERSONNEL**

- 7.A. A motion was made by Robin Walton to approve two (2) people, one staff member and Deatra Atkins with the Health Care Association, attending the NCSBN Workshop related to Unlicensed Assistive Personnel and Medication Aides. The second was offered by Judy Nystrom. Motion carried.

**B. ACCEPTING AND REJECTING AN ASSIGNMENT**

- 7.B. A motion was made by Teresa Ritchie that the Board ask the Licensed Practical Nursing Board if they will jointly review this document for purposes of updating or reaffirming it. The second was offered by Robin Walton. The motion carried.

**C. PRACTICE COMMITTEE**

- 7.C. The Executive Director reviewed with the Board the plans to form a Practice Committee to deal with practice issues that periodically arise. She informed the Board that an article was published in the RN New Magazine asking for interested parties. The composition of the Committee includes representatives in the following areas: 1. A Urban Hospital; 2. A Rural Hospital; 3. Long Term Care; 4. School Nurse and 5. Advanced Practice. Robin Walton agreed to represent the Board on the Committee.

**D. POSITION STATEMENT UPDATE**

The Executive Director reported on the position statement update related to cosmetic procedures such as inject of Botox and cosmetic fillers. The Board agreed to have the newly formed Practice Committee review this issue.

**8. PAPERLESS LICENSING**

8. The Executive Director updated the Board with information pertaining the plan to implement the paperless licensing system. She explained that during the renewal season this year, mid-August through October 31, 2010 after submitting their renewal application and fee that registered nurses will receive a permanent wallet card indicating that they hold a license as a registered nurse. The license card will not have an expiration date on it, and information on the card will direct anyone interested in the status of the license to the Board's web site for verification. She further explained that newly licensed nurses will receive both a certificate as well as a permanent wallet license card. She reported that articles have been periodically ran in the RN News Magazine to alert registered nurses of the change.

**9. MEETING REPORTS**

**A. FEDERATION OF ASSOCIATIONS OF REGULATORY BOARDS (F.A.R.B)**

- 9.A. Robin Walton, Board Secretary provided a report on this conference which was also attended by Board Staff members Marty Alston, Margaret Weinberger, Lauranna Ware

and Alice Faucett-Carter. She reported that the major highlights of the conference consisted of discussions including Criminal Convictions and How they are Tied to Practice; Licensure Terminology and Status: Active, Inactive, Pending, Expired, Limited etc.; and a Review of New Legislation Impacting Regulatory Boards.

## **B. CENTER FOR NURSING**

- 9.B.** Duane Napier, MSN, RN, BC, Executive Director for the Center For Nursing provided the Board with an update on the Center's activities. No action was taken.

## **10. DIALYSIS TECHNICIAN UPDATE**

- 10.** An update on the Dialysis Technician activities was provided by Laura Rhodes, Executive Director. The Board reviewed the Receipts and Expenditures to Date Reports for Dialysis Technicians. A motion was made by Dr. Pamela Cain to approve the Receipts and Expenditures to Date Reports. The second was offered by Robin Walton. The motion carried.

The Executive Director informed the Board that the Chair position for the Dialysis Technician Advisory Committee vacated by past Board member Linda Williams need to be filled. Teresa Ritchie agreed to chair the Committee.

## **12. BUDGETARY INFORMATION**

### **A. FY 2010 2ND QUARTER EXPENDITURES**

- 12.A.** FY2010 second quarter expenditures were reviewed by the Board. A motion was made by Mary Fanning to approved the second quarter report. The second was offered by Joyce Egnor. The motion carried.

### **B. PURCHASE CARD EXPENDITURE REPORT**

- 12.B.** The Purchase Card Expenditure Report was provided to the Board for review. The report included P-Card purchases from September 2009 thru January 2010. A motion was made by Mary Fanning to approve the Purchase Card Expenditure Report. The second was offered by Judy Nystrom. The motion carried.

### **C. EXPENDITURES TO DATE**

- 12.C.** A report of the Expenditures to Date was provided to the Board for review. A motion was made by Robin Walton to approve the Expenditures to Date report. The second was offered by Dr. Pamela Cain. The motion carried.

**13. NCSBN UPDATE**

**A. MID-YEAR MEETING REPORT**

**13.A.** This meeting was attended by The Executive Director and Board Member Mary Fanning who both provided an overview of the issues discussed during the NCSBN Mid-Year meeting. No action taken.

**B. PROPOSED CHANGES TO  
NCLEX-PN TEST PLAN**

**13.B.** The Executive Director provided the Board with a overview of the NCSBN proposed changes to the NCLEX-PN Test Plan. She reported that the LPN Board did not have a problem with the changes.

**C. BOARD OF DIRECTORS AND  
LEADERSHIP SUCCESSION  
COMMITTEE POSITIONS**

**13.C.** The Executive Director provided the Board with a overview of the NCSBN Board of Directors and Leadership Succession Committee positions. She reported that several positions were unopposed.

**D. NCSBN MEMBER BOARD  
REVIEW OF TEST CENTER**

**13.D.** The Executive Director provided the Board with a overview of the NCSBN Member Board Review of Test Center.

**E. COMMITMENT TO ONGOING  
REGULATORY EXCELLENCE  
COMMITTEE UPDATE**

**13.E.** The Executive Director provided the Board with a overview of the Commitment to Ongoing Regulatory Excellence.

**F. MISCELLANEOUS**

**13.F.** No information discussed for this agenda item.

**LUNCH  
11:50 - 1:00 PM**

**5. MOUNTAIN STATE UNIVERSITY  
UPDATE (MSU) CONTINUED**

5. The discussion and review of information resumed related to Mountain State University (MSU). Karen Daniels was available by telephone to answer questions. The Board reviewed the calendar year 2009 NCLEX-RN pass rates and continued the current accreditation status of the baccalaureate nursing programs at Mountain State University.

Robin Walton made a motion that Mountain State University stop admissions to the BABS to BSN program on all campuses. In addition, the Board requires that Mountain State University submit a preliminary plan of action addressing the failure rate of students in the BABS to BSN program and include curriculum mapping and test blueprinting. The Board requires the plan to include the results of student admission requirement review and is to be submitted to the Board 30 days prior to the June 16<sup>th</sup> Board meeting. The final report is to be submitted to the Board 30 days prior to the October 21<sup>st</sup> Board meeting. The second was offered by Joyce Egnor. The motion carried.

Teresa Ritchie made a motion that Mountain State University submit a plan of action addressing the failure rates greater than 20% (2009 NCLEX-RN pass rates) for nursing programs and their cohorts and includes curriculum mapping and test blueprinting. The plan is to be provided to the Board 30 days prior to the June 16<sup>th</sup> Board meeting. The second was offered by Dr. Pamela Cain. The motion carried.

**15. SAFETY COMMITTEE REPORT**

15. Marty Alston provided the Board an overview of the Safety Committee. She explained the Safety Committee was formed in 2005 as a requirement by the West Virginia Board of Risk and Insurance Management (BRIM). Agencies were required to have a written Safety or Loss Control policy, have quarterly meetings, maintain and submit written minutes of the meetings and submit proof a driver safety course every year. The Executive Director explained that compliance result in reduced premiums for the agency.

**16. TECHNOLOGY**

**A. ONLINE VERIFICATION  
SYSTEM**

- 16.A. The Executive Director provided the Board with information regarding contracting with West Virginia Interactive to handle the Board's online verification system. She explained that the company is on the WV Purchasing Divisions Statewide Contract and that the services are provided free of charge. She further explained that they provide services to other state agencies and of the ones that she has contacted none have had any problems or issues or concern.

## **B. ELECTRONIC RECORDS**

- 16.B.** The Executive Director provided the Board with information regarding the Board's need for an electronic records system to handle the ever-increasing volumes of paperwork. She explained that we are constantly running out of filing space and now the space for filing cabinets. She provided the board with a preliminary pricing information from ImageNow Perceptive Software a company that specializes in document management, imaging and workflow solutions. They have reported success in working with other Boards and agencies and she has been making plans for the staff to do an on-site visit to a Board of Nursing and Perceptive Software to survey their operation. A discussion ensued. The Board directed staff to move forward with the project.

### **EXECUTIVE SESSION**

Dr. Cynthia Persily, Board President, announced that in accordance with Chapter 6, Section 4(2)(A), of the Code of West Virginia, Executive Sessions may be held by governmental agencies to discuss certain matters. All motions arising from the discussion during the Executive Session shall be made and voted on in an open meeting immediately following an Executive Session.

A motion was made by Robin Walton that the Board recess and reconvene in an Executive Session to discuss Executive Staff Evaluations and Compensation. The second was offered by Dr. Pamela Cain. Motion carried. The Board reconvened in Executive Session.

### **RECONVENE PUBLIC SESSION**

A motion was made by Judy Nystrom to reconvene the regular meeting to make motions related to Executive Session regarding evaluations and compensation for Executive Staff. The second was offered by Teresa Ritchie. Motion carried. The Board reconvened in Public Session.

### **MOTIONS RELATED TO EXECUTIVE SESSION**

#### **17. PERSONNEL REQUEST**

- 17.** Direction was provided to the Executive Director.

### **RECESS MEETING**

Dr. Pamela Cain made a motion to recess the meeting at 2:30 p.m. The second was offered by

Joyce Egnor. Motion carried.

**RECONVENE DAY TWO  
MARCH 19, 2010**

**CALL TO ORDER**

The meeting was called to order by Robin Walton, Board Secretary at 9:00 a.m..

**QUORUM**

With the required number of members being present a quorum was established.

**INTRODUCTION OF GUESTS**

The Board recognized the visitors present for the meeting.

**REVIEW OF AGENDA**

The agenda was reviewed.

**EXECUTIVE SESSION**

Robin Walton, Board Secretary, announced that in accordance with Chapter 6, Section 4(2)(A), of the Code of West Virginia, Executive Sessions may be held by governmental agencies to consider a discipline matter. All motions arising from the discussion during the Executive Session shall be made and voted on in an open meeting immediately following an Executive Session.

A motion was made by Cynthia Persily that the Board recess and reconvene in an Executive Session by the request of the petitioner for reinstatement. The motion was seconded by Robin Walton. Motion carried.

The regular meeting recessed in order to begin the Executive Session.

**11. PETITIONER FOR REINSTATEMENT  
(CLOSED TO PUBLIC UNLESS  
REQUESTED OTHERWISE BY  
PETITIONER)**

**A. DAVID STRICKLEN**

**11.A.** The Board reviewed of the case concerning Mr. Stricklen who was present to address the Board to petition for reinstatement of his nursing license.

**B. JERI MAYNARD**

**11.B.** The Board reviewed of the case concerning Ms. Maynard who was present to address the Board to petition for reinstatement of his nursing license. Alice R. Faucett-Carter, General Counsel and Director of Discipline joined the meeting telephone during this discussion.

**PUBLIC SESSION FOR MOTIONS RELATED TO  
EXECUTIVE SESSION**

**A. DAVID STRICKLEN**

**11.A.** A motion was made by Judy Nystrom to reinstate Mr. Stricklen's license and place the license on PROBATION for a period of three (3) years. The Board ORDERS Mr. Stricklen to pay the appropriate fines and administrative costs. The terms of probation are as follows:

1. Mr. Stricklen shall not work at a Nursing Registry, Temporary Nursing Agency, Home Health Care Agency, or as a Private Duty Nurse.
2. He shall not work in an autonomous or supervisory nursing position. He shall work only under the direct supervision of a registered professional nurse in a structured setting throughout the term of his probation. Such supervising registered professional nurse must, at the time of said supervision, hold an active, unencumbered West Virginia license.
3. He shall inform the Board in writing within ten (10) days of the date he resumes the practice of registered professional nursing, or any employment in the health care field, in the State of West Virginia and shall include the name, address, and telephone number of his employer. He shall provide in writing the name of his immediate

registered professional nurse supervisor. He shall inform the Board of any interruption in nursing practice or change in employment within ten (10) days of such interruption or change.

4. He shall immediately inform his nursing employer, any prospective nursing employer, and the director of any nursing education program in which he enrolls or teaches, that the Board has placed his license on probation, and shall provide a complete copy of this agreement to his employer(s). The Board may provide his employer(s) with a copy of this agreement and may communicate with his employer(s).
5. He shall, within ten (10) days of employment or continuation of practice, cause his employer or immediate registered professional nurse supervisor to notify the Board, in writing, of the employer's or supervisor's receipt of a copy of this agreement. He shall further cause his employer or supervisor to submit monthly reports to the Board describing his job performance, attendance, attitude, and other work behaviors during the first year of probation and if his progress is satisfactory to the Board, quarterly thereafter.
6. He shall submit documentation of fifteen (15) contact hours of continuing education awarded each year during the time his license is on probation in addition to those already required by law.
7. He shall report in person for an appointment with the Board staff upon request.
8. He shall not handle nor administer narcotic or psychotropic medications, nor have access to locked or other storage areas in which such medications are kept. He shall notify his employer of this restriction on his practice.
9. He shall submit to unannounced, witnessed drug-screening tests. Said tests shall be on demand and to the specifications of the Board and at his expense. Receipt of a positive drug screen is deemed to be a violation of this Consent Agreement, and shall result in immediate suspension of the probationary license. Eating products containing poppy seeds will not constitute as an accepted reason for having a positive screen for opioids.
10. He shall abstain from the use of alcohol and limit his use of drugs to those prescribed for a legitimate purpose by a physician, dentist or nurse practitioner duly licensed in the State of West Virginia. He shall provide a copy of this Agreement to any prescribing physician, dentist or nurse practitioner. He shall cause his physician, dentist or nurse practitioner to notify the Board in writing of any medications/drugs prescribed and the condition for which said drug(s) has been prescribed. He agrees that, if he accepts a prescription for narcotic or psychotropic drugs, the Board may impose additional probationary terms.
11. He shall coordinate any health care services he requires with one physician or

registered nurse practitioner, who shall be informed of any services or prescriptions sought or obtained by any physician, dentist or nurse practitioner. He shall provide this individual, who serves as his point of contact for health care needs, with a copy of this agreement.

12. He shall execute a release to permit the Board to obtain medical or other health care records, which may be requested at any time while his license is on probation, regarding his physical or mental health and any treatment rendered.
13. He shall annually submit to the Board a written personal statement regarding his progress. The statement shall be due at the end of the first year and in each subsequent year during the month in which this agreement is accepted by the Board.
14. He shall participate in a structured aftercare program, with a certified addictions counselor approved by the Board. The treating certified addictions counselor shall make a monthly report to the Board about their progress and his compliance with the aftercare program. He shall visit their approved treatment provider at least one (1) times per month during the term of this agreement. This requirement may be modified upon request to the Board by the certified addictions counselor.
15. He shall submit or have submitted to the Board evidence of participation in 12-Step meetings. He shall attend at least four (4) 12-Step meetings per week. Written evidence of participation in meetings shall be submitted to the Board on or before the fifth day of each month.
16. He shall not work more than forty (40) hours per week and no more than eight (8) hours per day for six (6) months.

The second was offered by Mary Fanning. Motion carried.

## **B. JERI MAYNARD**

- 11.B.** A motion was made by Judy Nystrom to deny Ms. Maynard's reinstatement until she can complete six (6) months of random negative drug screens through the Board's drug screening program. The second was offered by Teresa Ritchie. Motion carried.

## **14. DISCIPLINARY REVIEW COMMITTEE**

### **A. REPORT**

- 14.A.** Leslie Morris, Discipline Assistant provided the Board with copies of the Disciplinary

Review Committee Report. Discussion ensued. A motion was made by Judy Nystrom to approve the report. The second was offered by Joyce Egnor. A copy of the report is filed herewith

**B. DRC RECOMMENDED  
PARAMETERS**

14.B. There were no items under this topic.

**C. MISCELLANEOUS**

14.C. There were no items under this topic.

**ADJOURN**

A motion was made to adjourn the meeting by Judy Nystrom. The second was offered by Joyce Egnor. Motion carried. Meeting adjourned at 11:20 a.m.



Minutes taken and prepared by  
Margaret "Marty" Alston  
Secretary II/Accounting Assistant II



Respectfully submitted by  
Robin Walton, MSN, RN, Ed.D., FNP-BC  
Board Secretary