

**WEST VIRGINIA BOARD OF EXAMINERS FOR  
REGISTERED PROFESSIONAL NURSES**

**August 11, 2008**

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An Emergency Board meeting was held at the office of the West Virginia Board of Examiners for Registered Professional Nurses at 101 Dee Drive, Suite 102, Charleston, WV 25311-1620, on August 11, 2008.

**BOARD MEMBERS PRESENT:**

PAMELA ALDERMAN, MSN, RN, PRESIDENT

**(by conference call)**

CYNTHIA PERSILY, Ph.D., RN, SECRETARY

**(by conference call)**

DIANA BOYLE, MSN, RN-CS, FNP

**(by conference call)**

ROBIN WALTON, EdD, MSN, RN

**(by conference call)**

JUDY NYSTROM, PUBLIC MEMBER

**(by conference call)**

**BOARD MEMBERS ABSENT**

LINDA WILLIAMS, CRNA, J.D.

**BOARD STAFF PRESENT:**

LAURA S. RHODES, MSN, RN, EXECUTIVE DIRECTOR

**(Present for meeting until 10:20 a.m. and returned to meeting by conference call at 10: 25 a.m.)**

CYNDY R. HAYNES, MSN, RN, DIRECTOR OF EDUCATION & PRACTICE

**AUGUST 11, 2008**

**CALL TO ORDER**

The emergency meeting was called to order by Pamela Alderman, Board President at 9:35 a.m.

## QUORUM

With the required number of members being present a quorum was established.

### 1. ACCEPTANCE OF AGENDA

1. The emergency meeting of the Board was called for the purposes of review of information pertaining to the associate nursing program at University of Charleston and review of a proposed job/position description for Cabell-Huntington Hospital. A motion was made by Judy Nystrom to accept the emergency meeting agenda. The motion was seconded by Diana Boyle. Motion carried.

### 2. MEETING MINUTES

2. There were no meeting minutes for approval during the emergency meeting.

### 3. ANNOUNCEMENTS

3. Pamela Alderman announced that Laura Skidmore Rhodes, MSN, RN, Executive Director of the West Virginia Board of Examiners for Registered Professional Nurses (Board) has been elected President of the National Council of State Boards of Nursing. The Board, Staff and Visitors congratulated Ms. Rhodes on her elected position. The Board directed to have press releases to the newspapers, West Virginia Nurses Association, West Virginia Board RN magazine and the West Virginia State Journal.

### 4. EMERGENCY MATTERS

#### 4.A. UNIVERSITY OF CHARLESTON ASSOCIATE NURSING PROGRAM

The Board received correspondence on July 31, 2008 Sandra S. Bowles, RN, EdD, CNE., Chair of the Bradford Division of Health Sciences at the University of Charleston, of the following information:

- Dr. Bowles will be assuming a non-nursing position at the University;
- Martha Rader, PhD, will assume the Chair of the Bradford Division of Health Sciences position effective August 1, 2008;
- Rosemary Valentine, RN, MSN, CNE, Chair of the Associate Nursing Program has resigned from the University as of August 15, 2008 and a replacement has not been appointed;
- All but one (1) Nursing Faculty of the Associate Nursing Program has resigned from The University.

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Dr. Rader and M. Laura Festa, RN, EdD were present for the meeting and provided the Board with information regarding their call for hire and prospective faculty for the upcoming academic year of the associate nursing program. Drs. Rader and Festa reported that the causes for faculty resignation included events of student integrity; decision to make a career change and for personal reasons. The following is an overview of the discussion with the Board:

Dr. Festa will serve as Acting Chair of the program until an Interim is named in October 2008;  
The employment of four (4) full time nursing faculty will occur prior to fall 2008 orientation;  
The employment of two (2) part time nursing faculty will occur prior to fall 2008 orientation;  
The Acting Chair will submit a formal request for Board approval of the prospective faculty candidates reviewed, during the Board meeting, prior to beginning fall 2008 orientation (process for approval reviewed during meeting);

The new nursing faculty will begin orientation Friday, August 15, 2008;

New faculty will be partnered with baccalaureate nursing program faculty;

Three (3) of the four (4) new full time faculty will require orientation to clinical sites; and

One (1) current full time nursing faculty member will be returning for fall 2008 semester (Jennifer Hess, MSN, RN).

Approximately thirty (30) students will be entering the program for fall 2008 as first year students and thirty (30) as re-entering second year students.

Classes will begin on August 27, 2008. The plan is for the admission office to contact the Chair of Health Sciences with any interested students for the associate nursing program for best control of admissions to the program.

Students will begin clinicals approximately three (3) weeks into the semester, with clinical practice the first week of the semester occurring in the campus-nursing lab for skills validation for first and second year nursing students

After detailed discussion, questions and answers, a motion was made by Cynthia Persily for the University of Charleston Associate Nursing Program:

1. The plan for the associate nursing program, as discussed with the Board, is to be submitted in writing;
2. The Board will evaluate how the new faculty are adjusting to their new roles within the program during the on-site accreditation visit scheduled in September 2008;
3. The program will submit an interim report prior to the October 23-24, 2008 meeting, updating the Board on the progress of the associate nursing program and new faculty;
4. Attrition of nursing students in the associate nursing program spots will not be filled;
5. Students will be notified immediately by the associate nursing program regarding the events pertaining to the associate nursing program, new faculty and the plans for the associate nursing program;

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6. The Acting Chair of the associate nursing program will have no increase in her current workload as defined during the meeting;
7. The Acting Chair of the associate nursing program will be provided the time for oversight of the plan of action addressing the NCLEX-RN pass rate of the program that was submitted to and approved by the Board in June 2008; and
8. The Board will be notified immediately of any prospective faculty, as reported to the Board, that do not report for fall 2008 before the end of business on August 15, 2008.

The motion was seconded by Robin Walton. The motion carried.

Laura Rhodes left the meeting at 10:20 a.m.

**4.B. JOB DESCRIPTION FROM CABELL-HUNTINGTON HOSPITAL**

The Board reviewed information submitted from Rebecca Craycraft-Brown, RN, JD of Bailes, Craig & Yon, PLLC, Attorneys At Law representing Cabell-Huntington Hospital. Ms. Craycraft-Brown provided the Board with information pertaining to the outpatient cardiology lead electrophysiology technician job description.

Laura Rhodes returned to the meeting at 10:25 a.m. by conference call.

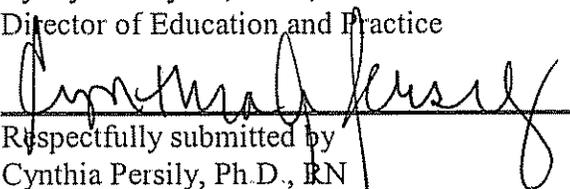
Discussion ensued. The Board felt they needed further information and directed Board Staff to pursue further information with Ms. Craycraft Brown regarding facility and supervisory regulations.

**ADJOURN**

The motion to adjourn the meeting was made by Cynthia Persily. The motion was seconded by Judy Nystrom. The motion carried. Meeting adjourned at 10:34 a.m.

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Minutes taken and prepared by  
Cyndy R. Haynes, MSN, RN  
Director of Education and Practice

  
Respectfully submitted by  
Cynthia Persily, Ph.D., RN  
Board Secretary