

**WEST VIRGINIA BOARD OF EXAMINERS FOR  
REGISTERED PROFESSIONAL NURSES  
October 21 - 22, 2015**

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A Board meeting was held at the office of the West Virginia Board of Examiners for Registered Professional Nurses at 101 Dee Drive, Charleston, WV 25311-1620 on October 21-22, 2015.

**BOARD MEMBERS PRESENT:**

TARA F. HULSEY, PhD, RN, CNE, FAAN, PRESIDENT

TERESA RITCHIE, DNP, APRN FNP-BC, SECRETARY

NANCY V. ATKINS, MSN, APRN WHNP-BC

L. ANN BOSTIC, DNP, APRN CRNA

DORIS F. BURKEY, DNP, MSN, APRN FNP-BC

JUDY NYSTROM, PUBLIC MEMBER

THERESA L. DENNISON, PUBLIC MEMBER

**BOARD STAFF PRESENT:**

LAURA S. RHODES, MSN, RN, EXECUTIVE DIRECTOR

ALICE R. FAUCETT, JD, GENERAL COUNSEL & DIRECTOR OF DISCIPLINE

ROBIN A. LEWIS, EdD, MSN, APRN FNP-BC, ASSOCIATE DIRECTOR

MARGARET "MARTY" ALSTON, EXECUTIVE ASSISTANT

**OCTOBER 21, 2015**

**CALL TO ORDER**

The meeting was called to order at 9:0 A.M. by Tara Hulsey, Board President

**QUORUM**

With the required number of members being present a quorum was established.

## **INTRODUCTION OF GUESTS**

The President welcomed and recognized Board members, visitors and staff present for the meeting.

### **1. ACCEPTANCE OF AGENDA**

- 1.** The Board President requested the Board to entertain a motion to rearrange the agenda to move items 5, 6, and 10 before item 4 as she needs to leave the meeting at 11:00 AM to prepare for a public meeting with Barack Obama, the President of the United States of America, regarding substance abuse and substance abuse related deaths in West Virginia. Nancy Atkins made a motion to accept the agenda as reordered. Ann Bostic offered the second. The motion carried.

### **2. REVIEW AND CONSIDERATION OF MINUTES**

#### **A. AUGUST 26, 2015**

- 2.A.** Ann Bostic made a motion to accept the August 26, 2015 meeting minutes as submitted. Judy Nystrom offered the second. The motion carried.

#### **B. JUNE 10-11, 2015**

- 2.B.** Ann Bostic made a motion to accept the June 10-11, 2015 meeting minutes as amended. Teresa Ritchie offered the second. The motion carried.

### **3. OPEN FORUM**

- 3.** Beth Baldwin, Chair of the West Virginia Nurses Association Advanced Practice Registered Nurse Congress spoke regarding the Prescriptive Authority Rule and specifically the requirement related to the 90 day supply of Schedule IV drugs; the Board's position statement regarding APRNs delegating to medical assistants and the certification requirement; and, the consideration of combining the renewal dates for the APRN, Prescriptive Authority and registered nurse licenses.

Laure Marino spoke regarding the Prescriptive Authority issue and the Board's APRN delegation Position Statement.

*Reordered*     **6.     REVIEW AND CONSIDERATION OF MEETINGS TO ATTEND AND DETERMINATION OF REPRESENTATIVES**

**A.     CITIZENS ADVOCACY CENTER ANNUAL MEETING, NOVEMBER 12 AND 13, 2015, WASHINGTON, DC**

**6.A.** Teresa Ritchie made a motion to approve for Theresa Dennison and one staff member to attend this conference. Judy Nystrom offered the second. The motion carried.

**B.     FEDERATION OF ASSOCIATIONS OF REGULATORY BOARDS ANNUAL MEETING, JANUARY 28-31, 2016, CLEARWATER BEACH, FL**

**6.B.** Nancy Atkins made a motion to approve Board members Teresa Ritchie, Ann Bostic, Tara Hulseley, Judy Nystrom and Doris Burkey, and Board staff members, Alice Faucett, Marty Alston, Leslie Morris, and Blanca Valentine-Wright and one other staff person to attend this meeting. Doris Burkey offered the second. The motion carried.

**C.     INSTITUTE OF REGULATORY EXCELLENCE**

**6.C.** Teresa made a motion to approve funding for one staff member to attend. Ann Bostic offered the second. The motion carried.

**D.     NCSBN MIDYEAR MEETING, MARCH 14-16, 2016 BALTIMORE, MARYLAND, PRESIDENT AND EXECUTIVE DIRECTOR LEADERSHIP WORKSHOP ON DAY 1. TWO PARTICIPANTS ARE FUNDED BY NCSBN**

**6.D.** Teresa Ritchie made a motion to approve Board members Nancy Atkins, Ann Bostic and Judy Nystrom; and, 2 Board staff members to be determined, to attend this meeting. The second was offered by Judy Nystrom. The motion carried.

**E. NATIONAL ORGANIZATION OF  
ALTERNATIVE PROGRAMS 2016  
ANNUAL EDUCATION  
CONFERENCE, MARCH 15-18, 2016,  
WEST PALM BEACH, FL**

- 6.E.** Nancy Atkins made a motion to approve Board members Teresa Ritchie, Ann Bostic, Doris Burkey and Board staff Alice Faucett, Robin Lewis, and Blanca Valentine Wright to attend. Ann Bostic offered the second. The motion carried.

*Reordered* **10. REVIEW AND CONSIDERATION OF  
NURSE LICENSURE COMPACT**

- 10.** The Board's Executive Director provided an overview of the history of the Nurse Licensure Compact (NLC). Discussion ensued including information provided in advance of the meeting. Board directed staff to invite a representative of NCSBN to come talk with the Board about the New Nurse Licensure Compact Language at its February 2016 meeting.

*Reordered* **5. REVIEW AND CONSIDERATION OF  
MEETINGS ATTENDED**  
**A. COUNCIL OF LICENSURE  
ENFORCEMENT AND  
REGULATION (CLEAR)**

- A.** The Board's Executive Director provided a brief description of this meeting. Two Board staff members attended the conference as well as the Investigator Training program.

**B. CENTER FOR NURSING  
MEETING**  
**1. REVIEW AND  
CONSIDERATION  
REGARDING  
APPOINTMENT OF  
BOARD  
REPRESENTATIVES  
TO THE CENTER FOR  
NURSE BOARD OF  
DIRECTORS**

- 5.B.** The Board President recognized Dr. Pamela Alderman, EdD, MSN, RN who is the Board's current Associate Degree Program representative to the Center and also currently serves as the President of the Center's Board. Dr. Alderman provided an overview of the Center's work. Upon being asked to continue in her current role of Board representation, Dr. Alderman

accepted and will continue to serve. The Board directed staff to seek out qualifying Bachelor of Science Nursing representatives who may be interested in serving as the Board's BSN representative.

**C. TRIREGULATOR SYMPOSIUM**

- 5.C.** The Board's Executive Director attended this event and served on a panel. This is the second such event with the first one being 2 years ago. It is a meeting of representatives of the Federation of Medical Boards, the National Pharmacy Association and the National Council of State Boards of Nursing. The theme this year was Team Based Care.

**4. BOARD FINANCES**

**A. REVIEW AND CONSIDERATION OF PROPOSED FY 2017 BUDGET**

- 4.A.** Ann Bostic made a motion to approve the budget. Nancy Atkins offered the second. The motion carried.

**B. REVIEW AND CONSIDERATION OF FY2015 END OF YEAR REPORT**

- 4.B.** Doris Burkey made a motion to approve the FY2015 End of Year Report. Teresa Ritchie offered the second. The motion carried.

**C. REVIEW AND CONSIDERATION OF FY2016 FIRST QUARTER EXPENDITURES**

- 4.C.** Ann Bostic made a motion to approve the FY2016 first quarter expenditures. Teresa Ritchie offered the second. The motion carried.

**D. REVIEW AND CONSIDERATION OF THE PURCHASE CARD REPORT**  
**1. EXPENDITURE REPORT**  
**2. POLICIES AND PROCEDURES**

- 4.D.1 AND 2** Nancy Atkins made a motion to approve the expenditure report, and the P-Card Policies and Procedures. Theresa Dennison offered the second. The motion carried.

**E. OASIS UPDATE**

- 4.E.** The Board's Executive Assistant, Marty Alston, provided an introduction and update about OASIS to the Board.

**7. REVIEW AND CONSIDERATION OF DIALYSIS TECHNICIAN UPDATE**

**A. RENAL VENTURES DIALYSIS CENTER, MOOREFIELD, WV**

- 7.A.** The Associate Director provided an overview of the history related to this Dialysis Technician Education Program as well as the follow up visit. Discussion ensued. Teresa Ritchie made a motion to approve the site visit report. Doris Burkey offered the second. The motion carried.

**B. OVERVIEW**

- 7.B.** The Executive Director provided a brief overview of the regulation of dialysis technicians. No action taken.

**8. REVIEW AND CONSIDERATION OF MATTERS RELATED TO WV RESTORE**

**A. UPDATE AND REPORTS**

- 8.A.** The Associate Director provided an update and review portions of the reports provided to the Board. Discussion ensued. It is noted there is a steady increase in program participation. Ann Bostic made a motion to approve the reports. Nancy Atkins offered the second. The motion carried.

**B. POST CONFERENCE**

- 8.B.** The Associate Director provided a report on the WV Restore Conference held in Charleston, WV. 6 staff members and 1 board member attended all or part of the 3 day conference. The conference was well received by those attending.

**C. CONTRACT**

- 8.C.** At the time of the report, the Board had submitted all required information to the Division of Purchasing for the Open Bid process for WV Restore. By the end of the meeting information was received from Purchasing that the bid was now open and the close date is November 10, 2015. No action taken.

**9. REVIEW AND CONSIDERATION OF THE ANNUAL REPORT OF THE BIENNIUM STATISTICAL REPORTS**

9. The Board reviewed the reports provided. Discussion ensued. No action taken.

**11. REVIEW AND CONSIDERATION OF RENEWAL UPDATE**

11. The Executive Director provided a review of the renewal process. The renewals are all online this year for the first time. There are no paper renewals submitted. There are still approximately 12,000 still to renew. This isn't unusual at this time of year as many renew during the last week. No action taken.

**12. REVIEW AND CONSIDERATION OF SAFETY COMMITTEE UPDATE**

12. The Executive Assistant provided an brief overview of the Safety Committee activities. Board members reviewed the Safety Committee Report and approved it by consensus.

**13. REVIEW AND CONSIDERATION OF MEETING REQUEST FROM JOHNSON AND JOHNSON REGARDING SEDASYS AND THE BOARD'S POSITION REGARDING ADMINISTRATION OF ANESTHETICS**

13. An overview of the request was presented. Discussion ensued. By consensus the Board determined its current position statement will stand and to decline the offer for a meeting at this time.

*Reordered* **18. REVIEW AND CONSIDERATION OF 2016 MEETING DATES**

18. The Board reviewed meeting dates for 2016. Doris Burkey made a motion to change the February 11, 2016 meeting date to February 2, 2016. Ann Bostic offered the second. The motion carried. Teresa Ritchie made a motion to change the March 2016 meeting date from March 17-18, 2016 to March 21-22, 2016. Ann Bostic offered the second. The motion carried. The Board directed the Executive Director to see if the LPN Board will consider changing the Joint meeting to the week before or the week after the current date of June 16,

2016. The October 2016 date remains as is. The Education Committee meetings are set for March 4, 2016; June 3, 2016 and October 7, 2016.

**EXECUTIVE SESSION FOR ADVICE FROM  
LEGAL COUNSEL REGARDING FACULTY  
QUALIFICATIONS**

Nancy Atkins made a motion to go into executive session for the purposes of receiving legal advice from legal counsel regarding faculty qualifications. Ann Bostic offered the second. The motion carried.

Tara Hulsey, Board President, announced that in accordance with Chapter 6, Section 4(2)(A), of the Code of West Virginia, Executive Sessions may be held by governmental agencies to consider matters. All motions arising from the discussion during the Executive Session shall be made and voted on in an open meeting immediately following an Executive Session.

All guests exited the room and took their belongings. Board staff Executive Assistant exited the room.

Ann Bostic made a motion to return to public session. Doris Burkey offered the second. The motion carried. The Board concluded the Executive Session and moved into Public Session.

The Meeting Recessed for the Day

The Disciplinary Review Committee met during the afternoon. The DRC meeting time frame was shortened due to the road being closed for President Barack Obama's visit to Charleston.

**Day 2  
October 23, 2015**

**CALL TO ORDER**

The meeting was called to order at 9:0 A.M. by Tara Hulsey, Board President.

**QUORUM**

With the required number of members being present a quorum was established

The Board President requested a motion to recess the meeting while the Disciplinary Review

Committee completed its work from the schedule change yesterday. Nancy Atkins made the motion to recess the meeting. Theresa Dennison offered the second. The motion carried.

The Board meeting resumed at 10:15 AM with all members present. Members, staff and guests were introduced.

#### 14. EDUCATION

##### A. REVIEW AND CONSIDERATION OF EDUCATION COMMITTEE RECOMMENDATIONS TO THE FULL BOARD

14.A. The following recommendations were presented to the Full Board by the Education Committee and approved by the Board *unless otherwise noted*.

- i. To affirm the Education Committee Purpose
- ii. To affirm the Education Committee Parameters
- iv. To reaffirm the Board's NCLEX-RN pass rate standard of 80%
- v. To refer to the Full Board the review and consideration of WV19CSR1.11 Faculty of the Nursing Education Unit.

The Board took up this issue. Discussion ensued including an overview of materials provided to the Board members in advance of the meeting. Nancy Atkins made a motion to table this agenda item and item 14.A.vi. related to the Faculty Approval Application until the remainder of the Education Committee recommendations were reviewed. Ann Bostic offered the second. The motion carried. The Board President asked each program director present to be prepared to share how many faculty the program has, how many meet the full qualifications of the law and how many have been approved by exception.

- vi. To refer to the Full Board the review and consideration of the Faculty Approval Application

#### Day 2

October 22, 2015

- vii. **Bluefield State College** - To accept the program report and to require a program report on licensure passage rate and curriculum implementation 30 days prior to each Education Committee meeting and to accept the annual report. Doris Burkey made a motion to accept the program report. Ann Bostic offered the second. The motion carried. Nancy Atkins made a motion to accept the Annual Report. Doris Burkey offered the second. The motion carried. The Director reported 15 faculty, 2 adjunct meeting full legal requirements. (Late note: 2 faculty were approved by exception 11.2.2015)
- Blue Ridge Community & Technical College** - To accept the program report and to

require a program report on curriculum implementation 30 days prior to each Education Committee meeting and to accept the annual report. Ann Bostic made a motion to approve the program report and the annual report. Doris Burkey offered the second. The motion carried.

**BridgeValley Community & Technical College** - To accept the program report and to require continued program reports on curriculum implementation 30 days prior to each Education Committee meeting and to accept the annual report. Nancy Atkins made a motion to approve the program report and the annual report. Ann Bostic offered the second. The motion carried.

**The following items were taken as recommendations from the Committee not requiring a motion or a second.**

**Davis & Elkins College** - To accept the program report and to require a program report on licensure passage rate 30 days prior to each Education Committee meeting and to accept the annual report.

**Fairmont State University** - To accept the program report and to require a program report on curriculum implementation, faculty salaries, faculty attrition and test review 30 days prior to each Education Committee Meeting and to accept the annual report. The Director reported 14 full time faculty with 13 meeting full legal requirements, 1 opening, 1 by exception; 11 adjunct faculty 4 meeting full legal requirements and 7 by exception 4 of whom are always with a fully qualified faculty.

**St. Mary's/Marshall University Cooperative Associate Science in Nursing Program** - To approve the clinical practice facility at Lily's place and to accept the annual report.

**Salem International University** - To accept the program report and to require a program report on licensure passage rate, chair leadership development, and national nursing accreditation progress 30 days prior to each Education Committee meeting. The Director reported 3 full time faculty; 2 adjunct faculty all meet full legal requirements.

**Southern West Virginia Community and Technical College** - To accept the program report and to require a program report on nursing administrator leadership development and curriculum implementation 30 days prior to each Education Committee meeting; to require the nurse administrator to provide evidence of attending a leadership educational program approved by the Board prior to the next Education Committee meeting in March 2016. The Director reports 10 full time faculty with 8 meeting full legal requirements and 2 by exception with 1 vacancy. There is one applicant for the vacancy without meeting full legal requirements.

**West Virginia Junior College** - To accept the program report and to require a program report on national nursing accreditation progress 30 days prior to each Education Committee meeting and to accept the annual report. The Program Director, Faith Campbell, sent an email to the Board office sharing that the program administration was opposed to hiring an additional faculty member in accordance with the Board's ruling in a letter dated April 13, 2015. The letter was reviewed by the members and legal counsel. Ms. Campbell reported that another faculty person was

hired. However, after this, one of the other faculty members left the program. Ms. Campbell reported that the faculty now includes an Assistant Director and 3 other faculty not including her position. She has 2 faculty members who are approved by exception and 2 who are qualified. The April letter provided that the admissions would be lifted after an additional qualified faculty person was hired to assist with the national accreditation work. The program is now where they were when the letter was sent. The requirement remains the same. To continue admissions the additional faculty member must be hired.

**West Virginia Northern Community College** - To accept the program report and to require a program report on national nursing accreditation correspondence, curriculum implementation, licensure passage rate, faculty vacancy and faculty salary 30 days prior to the each Education Committee meeting and to accept the annual report.

**West Virginia University at Parkersburg** - To accept the program report and to require a program report on curriculum implementation skill/simulation space, and technology plan(s) implementation 30 days prior to each Education Committee meeting and to accept the annual report; to approve the new grading scale policy; and, to accept the annual report.

**Alderson Broaddus University** - To accept the program report and to require a program report on chair leadership development, licensure passage rate, curriculum content review, test review, curriculum mapping, an NCLEX-RN action plan, faculty salaries, faculty teaching load, faculty development, skill/simulation lab purchases and upgrades, the systematic evaluation plan, and curriculum implementation 30 days prior to each Education Committee meeting, and to accept the annual report. The Director reported 8 full time faculty with 5 meeting full legal requirements and 3 approved by exception.

**Marshall University** - This item was deferred to the full Board to allow time for the Director to provide an update on the progress with upgrading the labs with particular request to address the phases of the upgrade. The Board reviewed the program information. To accept the program report and to require a program report on national nursing accreditation correspondence, curriculum implementation, licensure passage rate, faculty vacancy and faculty salary 30 days prior to the each Education Committee meeting and to accept the annual report.

Doris Burkey recused herself and left the room during the review of the recommendation related to Shepherd University.

**Shepherd University** - To approve the annual report.

Doris Burkey returned to the room and rejoined the meeting.

**University of Charleston at Charleston** - To approve Melissa Lane MSN, RN as the Interim Director from August 31, 2015 through September 14, 2015 and Dr. Pamela Alderman, EdD, MSN, RN as the Director of Nursing for the Baccalaureate Program

effective September 14, 2015; to accept the program report and require a program report on curriculum implementation, faculty vacancies, and national nursing accreditation correspondence 30 days prior to each Education Committee meeting. The program Director offered that there are 5 full time faculty with 4 meeting the full legal requirements and 1 by exception. There are 2 full time faculty vacancies. There are 4 adjunct faculty with 3 meeting full legal requirements and 1 by exception. There is a vacant Program Director position.

**West Liberty University** - To accept the program report and to require a program report on licensure passage rate, skill/simulation lab upgrades and purchases, main campus computer lab accessibility and availability and faculty computer upgrades and replacements 30 days prior to each Education Committee meeting, and to accept the annual report.

The Board President, Tara Hulsey; Board Secretary, Teresa Ritchie; and Board member Nancy Atkins recused themselves from the discussion and vote related to West Virginia University and left the meeting room. The Board President appointed Ann Bostic as the Chair in her absence.

**West Virginia University School of Nursing** - To accept the program report and to require a program report for the Baccalaureate of Science in nursing program at the Montgomery campus on licensure passage rate 30 days prior to each Education Committee meeting, and to accept the annual report. Upon returning to the room, the Dean reports all faculty meet the full legal requirements.

The Board President, Tara Hulsey; Board Secretary, Teresa Ritchie; and Board member Nancy Atkins returned to the room. The President resumed the Chair.

**Wheeling Jesuit University** - To approve Denise Lucas, PhD, RN, as the baccalaureate nursing program nurse administrator; to accept the program report and to require a program report on student file security, nurse administrator leadership development, curriculum content review, test review, curriculum implementation, licensure passage rate, curriculum mapping, and an NCLEX-RN action plan for the BSN program 30 days prior to each Education Committee meeting, and to accept the annual report.

- A. FACULTY APPROVALS** - To accept faculty approvals made by Board staff in compliance with Board Parameters. *This item was TABLED until after the discussion of faculty qualifications.*
- B. CURRICULUM APPROVALS** - To accept the curriculum approvals made by Board staff in compliance with Board Parameters.

#### **MISCELLANEOUS**

- A. SITE VISIT SCHEDULE** - Program Site Visits planned for Spring 216 include: Blue Ridge Community and Technical College, BridgeValley

Community & Technical College, Shepherd University & West Virginia Northern Community College. For information only.

**B. REVIEW AND CONSIDERATION OF EDUCATION PROGRAM RELATED REQUESTS, PROGRESS REPORTS, ANNUAL REPORTS AND OTHER MATTERS NOT CONSIDERED BY THE EDUCATION COMMITTEE.**

**A. EASTERN WEST VIRGINIA COMMUNITY & TECHNICAL COLLEGE**

**1. PROGRAM REPORT**

**15.A.1.** Ann Bostic made a motion to approve the program report. Nancy Atkins offered the second. The motion carried.

**2. ANNUAL REPORT**

**15.A.2.** Doris Burkey made a motion to approve the Annual Report as submitted. Ann Bostic offered the second. The motion carried.

**3. SITE VISIT**

**15.A.3.** Ann Bostic made a motion to approve the site visit report. Teresa Ritchie offered the second. The motion carried.

**4. PROGRAM REQUEST**

**15.A.4.** The Program Director is requesting the Board to remove the limitation on admissions placed on the program last year. The program was limited in admissions after several years of not complying with Board rules regarding faculty, Director teaching load, adequate secretarial support and concerns identified by the national accrediting body. The program has now had a follow up visit from the national accrediting agency and has full approval from the Accreditation Commission for Education in Nursing (ACEN). Nancy Atkins made a motion to permit the program to admit 20 students for the Fall 2016 class. Doris Burkey offered the second. The motion carried.

**B. NEW RIVER COMMUNITY & TECHNICAL COLLEGE**

**1. PROGRAM REPORT**

**15.B.1.** Doris Burkey made a motion to approve the program report. Nancy Atkins offered the second. The motion carried.

**2. FACULTY HANDBOOK APPROVAL**

**15.B.2.** Teresa Ritchie made a motion to approve the Faculty Handbook. Nancy Atkins offered the second. The motion carried.

**3. STUDENT HANDBOOK APPROVAL**

**15.B.3.** Teresa Ritchie made a motion to approve the Student Handbook. Nancy Atkins offered the second. The motion carried.

**4. ANNUAL REPORT**

- 15.B.4.** Ann Bostic made a motion to approve the Annual Report. Doris Burkey offered the second. The motion carried.

Teresa Ritchie recused herself from the discussion and decision related to this agenda item and left the room.

**5. FACULTY APPROVAL REQUEST**

- 15.B.5.** Discussion ensued regarding the fact that this is the third occasion that these same faculty have been presented to the Board for review. Board members expressed concern regarding the program's inability to secure qualified faculty when, in the needs assessment provided to the Board, it indicated it would have qualified faculty. Ann Bostic made a motion to approve Rita Robinson as a faculty member as she meets the legal requirements for a fully qualified faculty member. Doris Burkey offered the second. The motion carried.

**6. REVIEW AND CONSIDERATION OF PROGRAM PROGRESS IN MEETING STANDARDS AND CURRENT APPROVAL STATUS**

- 15.B.6.** Discussion ensued regarding the programs inability to secure qualified faculty over a two year period of time, and perhaps the program's approval should be removed and the program be required to apply again when qualified faculty have been hired. Ann Bostic made a motion that the program must secure qualified faculty to present to the Board at the March 2016 meeting in order to move forward with continued provisional approval. Teresa Ritchie offered the second. The motion carried.

**C. UNIVERSITY OF CHARLESTON BECKLEY**

**1. PROGRAM REPORT**

- 15.C.1.** Nancy Atkins made a motion to accept the program report and to require a program report on curriculum implementation, curricular content review, faculty development, test review, and national nursing accreditation progress 30 days prior to each Education Committee meeting. Doris Burkey offered the second. The motion carried.

**2. ANNUAL REPORT**

**15.C.2.** Nancy Atkins made a motion to accept the Annual Report. Doris Burkey offered the second. The motion carried.

**3. SITE VISIT**

**15.C.3.** Teresa Ritchie made a motion to approve the site visit report. Nancy Atkins offered the second. The motion carried.

**4. CURRICULUM CHANGE REQUEST**

**15.C.4.** Discussion ensued regarding the request to remove BIO251/252 Anatomy and Physiology for allied health to BIO 301 and 302 Anatomy and Physiology for majors. There is no change in the credit hours or course sequencing. The Program Director confirmed the only difference is the numbering. The same text, syllabi and tests are used. Nancy Atkins made a motion to approve the curriculum change request. Doris Burkey offered the second. The motion carried.

**D. WEST VIRGINIA WESLEYAN COLLEGE**

**1. PROGRAM REPORT**

**15.D.1.** Ann Bostic made a motion to accept the program report. Doris Burkey offered the second. The motion carried. The Director reports there are 8 full time faculty and all meet legal requirements.

**2. ANNUAL REPORT**

**15.D.2.** Nancy Atkins made a motion to approve the annual report. Doris Burkey offered the second. The motion carried.

**3. CURRICULUM CHANGE REQUEST**

**15.D.3.** The program is renumbering nursing Care of Children for 5 credits from NURS 250 to NURS 350, and Nursing Care in Adult Health and Illness I, 5 credits from NURS 330 to NURS 230. Re-sequencing Nursing Care of Children from the sophomore year spring semester to the junior year spring semester and nursing Care in Adult Health and Illness I from the junior year fall semester to the sophomore spring semester; and Nursing Care of the Childbearing Family 5 credits from the junior year spring semester to junior year fall. Plans to implement this in Fall 2016 and Spring 2017. There is no change in the course content or credit hours. Nancy Atkins made a motion to approve the curriculum change request. Ann Bostic offered the second. The motion carried.

**4. DIRECTOR UPDATE**

- 15.D.4.** An update for the Board that the program director Dr. Janet Teachout-Withersty has returned from her leave of absence.

**5. REVIEW AND CONSIDERATION PROGRAM'S REQUEST FOR THE BOARD TO REMOVE THE PROVISIONAL APPROVAL PRIOR TO RECEIPT OF THE OFFICIAL CALENDAR YEAR NCLEX-RN RESULTS**

- 15.D.5.** Discussion ensued. The program has determined that it has a 100% pass rate for 2015 based upon its survey of students sitting for the exam. Teresa Ritchie made a motion to deny the request and reconsider it when the official calendar year results have been received. Doris Burkey offered the second. The motion carried.

**E. BRECKINRIDGE SCHOOL OF NURSING AT ITT TECHNICAL INSTITUTE**

**1. PROGRAM REPORT**

- 15.E.1.** Discussion ensued regarding the number of students remaining in remediation. These students have completed the courses, however, haven't graduated because they cannot pass the exit exam. The Board engaged the program director in answering questions. The National Dean responded to a few questions and will provide the Board with a report on the number of ITT programs having Board restrictions and the states in which this has occurred; and, the pass rate of all ITT programs in the United States in 2014 and to date 2015. Board members expressed concern regarding the number of students who have paid for an education and cannot graduate and therefore will not be licensed. The prevailing question was "what has changed"? Ann Bostic made a motion to approve the report and to ask for National data regarding the pass rate of ITT programs across the country and a report on the number of ITT programs under restriction from a Board of Nursing. Doris Burkey offered the second. The motion carried. The program Director reports there are 3 faculty and all meet the legal requirements.

**2. ANNUAL REPORT**

- 15.E.2.** Doris Burkey made a motion to approve the Annual Report. Nancy Atkins offered the second. The motion carried.

**3. REVIEW AND  
CONSIDERATION OF  
REQUEST TO LIFT CEASE  
ADMISSIONS ACTION AND  
PERMIT ADMISSION OF  
STUDENTS**

**15.E.3.** The program director requests the Board consider permitting the program to admit 25 students in March and September of each year beginning March 2016. Discussion ensued. No motion offered.

**4. REVIEW AND  
CONSIDERATION OF  
PROGRAM PROGRESS IN  
MEETING STANDARDS AND  
CURRENT APPROVAL  
STATUS**

**15.E.4.** Ann Bostic made a motion to have the program submit a review of the admission criteria, the full current “new” curriculum along with a document detailing the changes made to the curriculum approved by the Board, to include syllabi for each course 30 days prior to the March 2016 Board meeting. Teresa Ritchie offered the second. The motion carried.

**14.A.v. REVIEW AND  
CONSIDERATION OF WV19CSR11  
FACULTY OF THE NURSING  
EDUCATION UNIT**

**14.A.** Discussion ensued. Doris Burkey made a motion that the maximum ratio of faculty mentors to new faculty 1 to 2 and the mentor is required to meet the legal qualifications for faculty and may be either internal to the program or external to the program. Nancy Atkins offered the second. The motion carried. Ann Bostic made a motion that at least 51% of the faculty must meet the full legal requirements and for the programs not currently meeting this requirement must do so within one year (October 2016). Teresa Ritchie offered the second. The motion carried. Teresa Ritchie made a motion to consider “current practice” as meaning 2 years of the most recent 10 years of practice in the area of teaching or for a plan for orientation and mentoring plan to the specialty area to include relevant continuing education and practice to verify competency. Ann Bostic offered the second. The motion carried.

**15. REVIEW AND  
CONSIDERATION OF  
NATIONAL COUNCIL OF  
STATE BOARDS OF NURSING**

**DELEGATE ASSEMBLY  
REPORT**

15. The Board reviewed and considered the Delegate Assembly Report. No action taken.

**16. LEGISLATIVE ISSUES**

**A. REVIEW AND  
CONSIDERATION OF  
DATES RELATED TO  
RENEWAL OF APRN  
AND RN LICENSES**

16. Discussion ensued. The Board directed staff to review the licensure process to have one licensing cycle for Registered Nurses (RN) and Advanced Practice Registered Nurses (APRN); to consider a 2 year renewal cycle, and what steps need to occur to accomplish the goal. Already known is that Series 7 related to the APRN license, Series 8 related to Limited Prescriptive Authority and Series 12 related to Fees would need changed. Staff are to report back at the March 2016 meeting.

**B. POTENTIAL  
LEGISLATION IN 2016  
THAT MAY AFFECT  
NURSING PRACTICE**

16.B. The Board President recognized the Executive Director for the West Virginia Nurses Association who shared that WVNA plans to make their 8<sup>th</sup> attempt at having the law related to APRNs having full prescribing privileges without a legally required collaborative physician. No other legislation was brought forward.

**C. OTHER**

16.C. There were no items under this topic.

**17. DISCIPLINARY REVIEW  
COMMITTEE (DRC)**

**A. REVIEW AND  
CONSIDERATION OF  
DISCIPLINE REPORT**

17.A. The DRC report was provided to the Board members. Discussion ensued. The DRC recommends the Board ratify the decisions of the Committee. The Board voted to ratify the decisions of the DRC.

**B. REVIEW AND  
CONSIDERATION OF**

**PROPOSED  
DISCIPLINE  
PARAMETERS**

- 17.B.** The DRC recommends the Board adopt the following parameter: When the Disciplinary Review Committee determines that no disciplinary action will be taken against a licensee, but that some form of non-disciplinary action should be taken, in the form of a monitoring agreement, continuing education, strong letter, etc., staff shall determine how the non-disciplinary terms will be accomplished. The Board voted to adopt the parameter.

**19. EXECUTIVE SESSION FOR  
PERSONNEL MATTERS**

- 19.** Nancy Atkins made a motion to go into executive session for the purposes of discussing personnel matters. Ann Bostic offered the second. The motion carried.

Tara Hulsey, Board President, announced that in accordance with Chapter 6, Section 4(2)(A), of the Code of West Virginia, Executive Sessions may be held by governmental agencies to consider matters. All motions arising from the discussion during the Executive Session shall be made and voted on in an open meeting immediately following an Executive Session.

All guests exited the room and took their belongings. Board staff Associate Director, Legal Counsel and Executive Assistant exited the room.

Ann Bostic made a motion to return to public session. Doris Burkey offered the second. The motion carried. The Board concluded the Executive Session and moved into Public Session.

**20. PUBLIC SESSION FOR ANY MOTIONS  
THAT MAY RELATE TO THE EXECUTIVE  
SESSION**

- 20.** There were no motions related to the Executive Session. By consensus the Board agreed to hold a meeting January 21, 2016 at 3:30 PM.

**21. REVIEW AND CONSIDERATION OF  
ADDITIONAL STAFF**

- 21.** This item was deferred until a later meeting date when the new licensing structure and model is considered.

**22. MISCELLANEOUS**

- 22.** No items were brought forward under this agenda item.

## **ADJOURN**

With there being no further business Ann Bostic made a motion to adjourn the meeting. Theresa Dennison offered the second. The motion carried and the meeting adjourned at 4:30 P.M.

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Minutes taken and prepared by  
Marty Alston  
Executive Assistant

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Respectfully submitted by  
Teresa Ritchie, DNP, APRN FNP-BC  
Board Secretary