



RN NEWSLETTER

WEST VIRGINIA BOARD OF EXAMINERS FOR REGISTERED PROFESSIONAL NURSES

101 Dee Drive, Charleston, West Virginia 25311-1620

Telephone: (304) 558-3596 Fax: (304) 558-3666 Email: westvirginiarn@ncsbn.org

Website: www.state.wv.us/nurses/rn

MISSION OF THE BOARD: The West Virginia Board of Examiners for Registered Professional Nurses is a legally constituted agency of state government established by the West Virginia legislature to promote and protect public health, safety and welfare through the regulation of the practice of registered professional nurses.

THE RN NEWSLETTER provides an update on the business of the Board. The R.N. Newsletter is mailed to persons expressing an interest in receiving it and all registered professional nurses in West Virginia who have a current, active, valid license to practice as such in this state. Everyone is encouraged to share the newsletter with their colleagues. Should someone comment that they did not receive the R.N. Newsletter, please refer them to this office for verification of their licensure status and address.

***** PUBLIC HEARING *****

This newsletter includes the Legislative Rule to be submitted to the Secretary of State for review and approval during the year 2000 Legislative Session. The main impetus for revising this rule is for the purposes of addressing educational qualifications for nursing faculty members.

A **PUBLIC HEARING** is scheduled for Monday, June 14, 1999 from 10:00 a.m. - 12:00 p.m. in a conference room at the Board office at 101 Dee Drive, Charleston, West Virginia. **Written comments will be accepted up to 4:00p.m.** Monday, June 14, 1999.

BOARD MEETINGS AND SCHEDULE

Open Forum time for the public and licensees begins at 9:00 a.m. on the first day of a Board meeting when more than one day is scheduled. The meetings begin at 9:00 a.m. and are held in a conference room at the Board office at 101 Dee Drive, Charleston, West Virginia, unless otherwise noted. If no one attends the Open Forum the meeting will proceed according to the agenda. Potential attendees should contact the Board office at (304) 558-3596 prior to the scheduled meeting to determine if there have been any changes in the location or time of the session so adequate space may be provided.

Board meetings are:

June 14-16 1999

October 20-22 1999

December 3, 1999

BOARD OFFICE SCHEDULE

Open Monday through Friday
8:00 am - 4:00 pm. with the exception of holidays. The remaining holidays in 1999 are as follows:

May 3 1, 1999 - Memorial Day
June 21, 1999 - West Virginia Day
July 5, 1999 - Independence Day
September 6, 1999 - Labor Day
October 11, 1999 - Columbus Day
November 2, 1999 - Election Day
November 11, 1999 - Veteran's Day
Nov. 25, 1999 - Thanksgiving Day
Dec. 24, 1999 - 1/2 day Christmas Eve
December 31, 1999 - 1/2 Day for
New Year's Eve

Board Members

Patsy Haslam, MPH, EdD., RN

President

P.O. Box 446 - Lot 169 Flat Top Lake
Ghent, WV 25843

Diana Boyle, MSN, RN-CS, FNP

Secretary

905 Farms Drive
Fairmont, WV 26554

Emily McDowell, MSN, EdD., RN

R.R. #4 Box 85
Fairmont, WV 26554

Joan Probst, MSN, EdD., RN-CS

2 Ratcliffe Lane
Philippi, WV 26416

Barbara Stevens, MSN, RN

130 Brady Drive
Barboursville, WV 25504

Helen Faso, RN, MSN, PhD.
Public Member
124 Poplar Avenue
Wheeling, WV 26003

Judy Nystrom
Public Member
1595 Stewart Street
Welch, WV 24801

Board Staff

Laura Skidmore Rhodes, MSN, RN
Executive Secretary

Cyndy R. Haynes, MSN, RN
Assistant Executive Secretary
Education and Licensure

Alice R. Faucett-Carter, JD
Assistant Executive Secretary
Discipline

Marty Alston
Office Assistant II

Melanie Bush Lawson
Paralegal/Investigator

Doris J. Mickles
Secretary I

Margaret Weinberger
Data Entry Coordinator

Nancy Wickline
Secretary II/Accounting Assistant II

HIGHLIGHTS FROM BOARD MEETINGS

OCTOBER, 1999

New faculty at the College of WV, Southern WV Community & Technical College, and the University of Charleston were approved

The Board approved the curriculum changes submitted for Davis & Elkins College and the University of Charleston

The Board approved philosophy changes at West Virginia University

Organization structure changes were approved for Marshall University

All Nursing Programs in West Virginia were reviewed and approved

Board member appointments by Governor Underwood:
Diana Boyle Reappointment
Helen Faso Appointment

The Board reviewed and clarified the NCLEX-RN pass rate standards

DECEMBER, 1998

The Board reviewed recommendations related to faculty qualifications

The Board approved curriculum changes submitted for West Liberty

Recommendations from the Education Committee were approved by the Board regarding continuing education parameters for licenses reinstating

Goals submitted for St. Mary's/Marshall University Cooperative ASN Program were approved by the Board

FEBRUARY, 1999

The Board reviewed and approved the Impaired Nurse Program proposed parameters

New faculty at Marshall University and Fairmont State College were approved

MARCH 4-5, 1999

A report was provided by the Ad Hoc committee regarding faculty qualifications. The Board approved rule language revisions related to faculty qualifications

Faculty qualifications were approved for WV Northern Community College

The Board reviewed the 1998 4th quarter NCLEX-RN results for WV

The Board reviewed the NCLEX-RN requirements for repeat examination after two failed attempts

The Board reviewed and revised the renewal form and program annual report form

CONTINUING EDUCATION PROVIDERS

A current listing of continuing education providers registered with the Board is available upon request. Please contact Doris Mickles at the Board office regarding requests.

Below are listed continuing education providers that are no longer active with the Board registry:

WV96-0002-SHAWNEE HILLS
WV96-0005-LAKESIDE-
PHARMACOTHERAPY
ASSOC.
WV96-0022-BECKLEY HOSPITAL, INC..
WV96-0024-COLLEGE OF WV
WV96-0026-CAMERON HEALTH CARE
WV96-0030-ASTHMA-ALLERGY
CENTER
WV96-0033-ST. JOSEPHS HOSPITAL
WV96-0041-PHARMACIA & UPJOHN
WV96-0043-SEMINARS, INC.
WV96-00511-COMPREHENSIVE HEALTH
WV96-0052-WISHING WELL, INC
WV96-0053-BLUEFIELD REGIONAL
MEDICAL CENTER
WV96-0058-JANE ALDERMAN
WV96-0066-WHEELING HOSPITAL
WV96-0068-DURHAM REGIONAL
MEDICAL EDUCATION
CENTER
WV96-0069- EYE & EAR CLINIC OF
CHAS
WV96-0072-SALEM TEIKYO
UNIVERSITY
WV96-0081-RN CONSULTANTS
WV96-0084-VALLEY HOSPICE
WV96-0086-OLSTEN KIMBERLY
QUALITYCARE
WV96-0088-PRESTIGIOUS
EDUCATIONAL SERVICES
WV96-0091-PHARMCO VENTURES,
INC.
WV96-0093-COMMUNITY HEALTH
FOUNDATION
WV96-0095-STAFF DEVELOPMENT
PARTNERS, INC.
WV96-0096-RIVERSIDE NURSING &
REHABILITATION CENTER
WV96-0100-BRAXTON CO. MEMORIAL
WV96-0108-S.T.A.T. ENTERPRISE
WV96-0111-WEXFORD HEALTH
SOURCES
WV97-0121-DODDRIDGE COUNTY
MEDICAL CENTER
WV97-0125-LAUREL NURSING &
REHAB.
WV97-0130-ORION CONSULTING, INC.
WV97-0132-BOLL MEDICAL, INC.
SUNRISE
ADULT DAY CARE

WV97-0148-HOME CARE SERVICES
 WV97-0151-SENIOR CARE OF
 NORTH CENTRAL WV
 WV97-0157-FAIRVIEW HEALTH ASSOC.
 WV97-0168-MEAD JOHNSON
 NUTRITIONALS
 WV97-0174-NEW HORIZONS
 WV97-0178-PRESLEY RIDGE SCHOOLS
 @ WHITE OAK
 WV97-0180-DRUMMOND CONSULTING
 WV97-0185-BOONE MEMORIAL HOSP.
 WV97-0189-DAVIS MEMORIAL HOSP.
 WV97-0190-AMERICAN ASSOCIATION
 OF MEDICAL PROFESSIONALS
 PAR MEDICAL TRAINING CENTER
 WV97-0194-DONALD E SUMMERS
 WV97-0197-PARTNERS IN PERINATAL
 CARE
 WV97-0198-OFFICE OF EMERGENCY
 MEDICAL SERVICES
 WV97-0204-EXTEND-A-CARE
 WV97-0205-FAMILY MEDICAL ASSOC.
 WV97-0208-CEDAR RIDGE NURSING
 & REHAB.
 WV97-0211-BETHANY PHARMACY,
 INC.
 WV97-0215-PLEASANT VALLEY HOSP.
 WV97-0218-OFFICE OF MATERNAL &
 CHILD HEALTH
 WV97-0219-DIMENSIONS OF CARE
 WV97-0220-WV DEPART.OF HEALTH
 OFFICE OF SOCIAL SERVICES
 WV97-0221-OPTION CARE
 WV97-0224-RN CARE, INC.
 WV97-0229-SCHOOL OF PRACTICAL
 NURSING - MINGO COUNTY
 WV97-0233-MCKENNA & ASSOCIATES
 WV97-0238-MOUNTAINEER HOME
 NURSING, INC.
 WV97-0241-HEALTH STYLES
 UNLIMITED
 WV97-0247-INSTITUTE FOR LIFE
 ENRICHMENT
 WV98-0250-NURSE ED NET

CONTINUING EDUCATION

A licensee obtaining a license for the first time in West Virginia is required to complete twelve (12) contact hours of continuing education if they were first licensed within the first half of the reporting period. For this reporting period, the first half is from 1/1/97 through 6/30/98

A licensee obtaining a license for the first time in West Virginia is exempt from the continuing education requirements if they were first licensed within the second half of the reporting period. For this reporting period, the second half is from 7/1/98 through 12/31/99.

FINES FOR PRACTICING WITHOUT A VALID LICENSE

Fees for practicing without a valid license - implementation date August 1, 1996. In an effort to handle disciplinary cases related to practicing while the license is lapsed, the Board implemented the assessment of fines and administrative fees pursuant to WV Code §30-1-8 and §30-7-8.

The fines are as follows:

1. Date license becomes lapsed up to 30 days - **at least \$200.00 fee**
2. One (1) month to two (2) months **at least \$300.00 fee**
3. Two (2) months to four (4) months- **at least \$400.00 and a Letter of Admonishment**
4. Five (5) months to twelve (12) months - **at least \$500.00 and a Public Reprimand**
5. Greater than twelve (12) months **at least \$1,000.00 and Other Disciplinary Action**

These fees are in the absence of any other violation of WV Code §30-7 et seq.: particularly, violations related to practice issues or falsification of application.

DISCIPLINARY ACTIONS AGAINST REGISTERED NURSES JULY, 1998 MARCH, 1999

REPRIMANDS

28845 Cheryl Vitale
 Reprimand, September 21, 1998

31269 Mary Blizzard
 Reprimand, October 14, 1998

38094 Susan T. Ferguson
 Reprimand, March 4, 1999

PROBATION

56955 Thomas Elliott
 Probation one year, July 10, 1998

56410 Catherine Kincaid
 Probation one year, July 10, 1998

56360 Eldonna Washington
 Probation one year, July 10, 1998

56091 Brenda Bowman
 Probation one year, July 10, 1998

56569 Jennifer Saterfield
 Probation 1 year, August 10, 1998

Carrie Jo Posker
 Probation one year, August 10, 1998

43543 Donna Tucker
 Probation 3 months, August 10, 1998

41018 Deborah Holley
 Probation two years, September 2, 1998

52570 Robert Loges
 Probation 3 years, October 14, 1998

34039 Robin Hinchman
 Probation 33 months, Nov. 24, 1998

38015 Beverly Blevins
 Probation 2 years, November 24, 1998

39552 Londa Snyder
 Probation 3 years, November 24, 1998

28015 Renee Hamrick
 Probation 3 years, November 24, 1998

51237 Michael Lincoln
 Probation 3 years, November 24, 1998

34210 Teresa Owens
 Probation 3 years & 6 months, Nov. 24, 1998

29200 Marilyn M. Hill
 Probation until fully reinstated in
 North Carolina

56611 Bonnie Jean Pogorelski Smith;
 Oak Hill, WV
 Probation 2 years, December 14, 1998

53870 Abbie Hott Cannon
 Probation 6 months, December 14, 1998

48769 Nancy Summers
 Probation 3 years, December 29, 1998

53726 April Kyer
 Probation 2 years, December 29, 1998

41581 Larry Dotson
 Probation 2 years, January 16, 1999

SURRENDERS

49433 Tamula Brown
 Surrender, December 3, 1998

49090 Linda Lawrence
 Surrender, December 29, 1998

SUSPENSIONS

53482 Felicia Frankum
 Suspended, September 2, 1998

36514 Melanie Moses
 Suspended for 6 months, September 2, 1998

Carrie Jo Posker
Suspended, September 15, 1998

24125 Debra Paxton; Summersville, WV
Suspended, September 21, 1998

44313 Beverly Haynes
Suspended for 6 months, from Oct.15,1998

33950 Susan Daniels
Suspended for 3 years, Dec. 30, 1998

39552 Londa Snyder
Suspended, January 1, 1999

REINSTATEMENTS

50989 Sandra Giles
Reinstated to unencumbered status,
October 14, 1998

25851 Beth Fracasso
Reinstated to unencumbered status,
October 14, 1998

38384 Susan Miller; Dunbar, WV
Reinstated to unencumbered status,
October 14, 1998

37428 Kimberly Houchin
Reinstated to unencumbered status,
Dec. 3, 1998

45944 Pamela Waugh
Reinstated to unencumbered status,
Feb. 3, 1999

48302 Timothy Stohrer
Reinstatement with employer reports for
6 months, February 3, 1999

23196 Roger Roberts
Reinstated to unencumbered status,
Feb.3, 1999

42899 Rory Fields
Reinstated to unencumbered status,
March 4, 1999

46650 Jennifer Rouse Jones;
New Cumberland, WV
Reinstated to unencumbered status,
March 4, 1999

37443 Ellen Schaefer
Reinstated to unencumbered status,
March 4, 1999

ADDITIONAL DISCIPLINARY RELATED MATTERS

23 Dismissals

5 Licenses Denied (Including Reinstatements)

6 Consents Modified

5 Consent Modifications Denied

DISCIPLINARY ACTIONS RELATED TO LICENSED PRACTICAL NURSES

This information is being provided to registered professional nurses since the relationship between the LPN and RN is established in the legal definition of the practice of the Licensed Practical Nurse which states: The term "practical nursing" means the performance for compensation of selected nursing acts in the care of the ill, injured or infirm under the direction of a registered professional nurse or licensed physician or a licensed dentist, and not requiring the substantial specialized skill, judgement and knowledge required in professional nursing (Code of WV §30-7A-1).

DISCIPLINARY ACTIONS TAKEN BY LPN BOARD

The following are disciplinary actions involving licensees taken by the West Virginia State Board of Examiners for Licensed Practical Nurses for publication in the R.N. Newsletter.

MONETARY PENALTIES

05661 Jacqueline Pagliaro
Penalty of \$1300, August 10, 1998

21620 Steven Willard
Penalty of \$100, August 24, 1998

15745 Vicky Cunningham
Penalty of \$100, August 26, 1998

09400 Nancy Magnone
Penalty of \$100, August 26, 1998

12684 Dixie Spencer
Penalty of \$400, September 8, 1998

19580 Karen Cottrill
Penalty of \$300, September 17, 1998

21062 Carolyn Moore
Penalty of \$300, October 7, 1998

18295 JoAnn Mullens
Penalty of \$100, September 15, 1998

20026 Barbara Hill
Penalty of \$100, October 15, 1998

19312 Joy Lowe
Penalty of \$340 and 16.8 Contact Hours of
CE, November 9, 1998

19249 Rae Albright
Penalty of \$340 and 24 Contact Hours of CE,
December 3, 1998

21035 Clestene Wood
Penalty of \$400 and 24 Contact Hours of
CE, December 14, 1998

20671 Tracie Staples
Penalty of \$500, January 4, 1999

11543 Sharon Wilson
Penalty of \$382 and 14.1 Contact Hours of
CE, January 21, 1999

15441 Teresa Snider
Penalty of \$190 and 9 Contact Hours of CE,
January 21, 1999

18843 William Carr
Penalty of \$130 and 3 Contact Hours of CE,
February 2, 1999

16256 Gloria Curto
Penalty of \$150 and 5 Contact Hours of CE,
February 2, 1999

REPRIMANDS

03362 Ruth Williams
Reprimand, September 9, 1998

Exam App. Paula Matney
Reprimand, September 8, 1998

Exam App. Jean Cottle
Reprimand, November 17, 1998

21782 Mary Cyphers
Reprimand, December 2, 1998

PROBATIONS

Exam App. Kimberly Corley
Probation 1 year, August 10, 1998

20770 Donna Brady
Probation 1 year, August 20, 1998

22428 Stacia Ball
Probation 2 years, September 9, 1998

22186 Shadie Toquinto
Probation 3 years, September 18, 1998

22056 Ruby Reed
Probation 1 year, September 28, 1998

22406 Terri Baisden
Probation 2 years, October 16, 1998

Exam App. Rebecca Cantley
Probation 2 years, November 9, 1998

15905 Gladys Williams
Probation 1 year, November 19, 1998

18895 Kathleen Flanigan
Probation 2 years, December 10, 1998

22012 Christina Ward
Probation 1 year, December 14, 1998

11213 Patricia Menzel
Probation 6 months, January 15, 1999

22982 Christa Alvis
Probation 1 year, March 5, 1999

SUSPENSIONS

20904 Norma Fields
Suspension 1 year and Probation 4 years,
January 4, 1999

13633 Lawrence Rood
Suspension 60 days then Probation 2 years,
January 15, 1999

13082 Donna Hoffman
Suspension 60 days then Probation 1 year,
January 15, 1999

18634 Angela Meinke
Suspension 30 days then Probation 1 year,
January 15, 1999

20681 Kumar Lambert
Suspension 3 months then Probation 2
years, February 2, 1999

VOLUNTARY SURRENDERS

15354 Bradforn Runnion
Surrender, August 25, 1998

18052 Eva Jean Agee
Surrender, September 30, 1998

22887 Chris Stalker
Surrender, November 10, 1998

16794 Debra Burkhardt
Surrender, November 16, 1998

REINSTATEMENTS:

21845 Jennifer Walls-Napier
From 90 days Suspension to 2 years
Probation, August 14, 1998

19469 Gloria Slack
From 1 year Probation to full status,
August 19, 1998

19523 Teresa Ayala
From 1 year Probation to full status,
November 14, 1998

16934 Rosalee Minney
From 1 year Probation to full status,
November 16, 1998

16499 Tammy Williams
From 6 months Suspension to 2 years
Probation
November 18, 1998

21956 Dana Quattro
From 6 months Probation to full status,
October 13, 1998

05298 Cheryl Gibson
From 4 years Probation to full status,
October 27, 1998

PUBLIC HEARING

A **PUBLIC HEARING** is scheduled for Monday, June 14, 1999 from 10:00 a.m. - 12:00 p.m. in a conference room at the Board office at 101 Dee Drive, Charleston, West Virginia. **Written comments** will be accepted up to 4:00 p.m. Monday, June 14, 1999.

TITLE 19

LEGISLATIVE RULES
WEST VIRGINIA BOARD OF
EXAMINERS
FOR REGISTERED PROFESSIONAL
NURSES

SERIES 1

POLICIES AND CRITERIA FOR THE
EVALUATION AND
ACCREDITATION OF COLLEGES,
DEPARTMENTS OR SCHOOLS OF
NURSING

§19-1-1.General.

1.1. Scope.-- This rule establishes the policies and criteria for the evaluation and accreditation of colleges, departments or schools of nursing.

1.2. Authority.-- West Virginia Code §30-7-4 and §30-1-4.

1.3. Filing Date.--

1.4. Effective Date.-- _____

§19-1-2.Definitions.

2.1. [The term] "Board" means the West Virginia board of examiners for registered professional nurses.

2.2. [The terms] "College", "Department" or "School" mean a nursing education unit charged with responsibility to prepare its graduates for practice as registered professional nurses, qualified to meet licensing requirements in West Virginia. This nursing education unit may have multiple programs and may be structured in a university, college or hospital.

2.3. [An] "Accredited college, department or school of nursing" is [one] a college, department or school which [has met] meets the requirements of West Virginia Code §30-7-1 et seq, this rule, and [such] any other applicable laws and rules ~~as are applicable~~. For purposes of considering applications for licensure, the board may recognize nursing education programs accredited or approved by a comparable board or other recognized authority in another jurisdiction.

2.4. ⚠ "Provisionally accredited college, department or school of nursing" is ~~one] a~~

college, department or school of nursing which either has been temporarily approved but has not been in operation long enough to qualify for full accreditation, or one which fails to meet the requirements of the law and of the board, and has received notification of its deficiencies.

2.5. ⚠ "Diploma program" is ~~one] a~~ a program which is usually, but not necessarily, conducted by a hospital and leads to a diploma in nursing.

2.6. ⚠ "Baccalaureate degree program in nursing" is ~~one] a~~ a program conducted by a college or university and leads to a baccalaureate degree with a major in nursing.

2.7. [An] "Associate degree program in nursing" is a program conducted by a college or university that ~~and~~ leads to an associate degree with a major in nursing.

2.8. "Requirements" are mandatory conditions which a college, department or school of nursing must meet in order to be accredited.

2.9. "Recommendations" are suggestions for the guidance of colleges, departments or schools of nursing in the development of their programs.

2.10. ⚠ "Credit hour" is that credit assigned for one (1) hour of lecture per week, or two (2) to four (4) hours of lab per week, per semester.

2.11. "Graduation" signifies the candidate has satisfied all requirements of the college, department or school of nursing granting the diploma or degree.

2.12. "Recommendation for admission to the licensure examination for registered professional nurses" is a written statement required in order to take the license examination. The applicant must be recommended to the ~~West Virginia board of examiners for registered professional nurses~~ by a faculty member of the program. This recommendation is based on satisfactory completion of the program.

2.13. "Governing organization" is the university, college, or other organization of which the nursing education unit is an integral part.

2.14. ⚠ "Preceptor" is an experienced and competent registered professional nurse who serves as a role model and resource to students in the clinical setting in conjunction with a faculty member.

§19-1-3.Purposes of accreditation.

The purposes of accreditation include:

- 3.1. Protection of the public through evaluation of pre-service professional nursing education programs in terms of the criteria set forth in this rule;
- 3.2. Improvement in the quality of nursing service through the improvement of professional nursing education;
- 3.3. Guidance of prospective students

in the selection of approved professional nursing education programs; and

3.4. Assurance of eligibility to take the state licensing examination and to apply for state licensure to graduates of state accredited nursing programs.

§19-1-4. Application for legal accreditation.

4.1. The application fee for legal accreditation of a professional nursing education program is fifty dollars (\$50.00).

4.2. A university, college, or hospital desiring to be accredited by the board for the preparation of practitioners of registered professional nursing shall complete and submit to the board a comprehensive needs assessment establishing the need for a new undergraduate professional nursing program. The needs assessment shall provide support to show that clinical resources are available and adequate for providing clinical instruction to students; faculty resources are available; and clear documentation of the need for graduates prepared at the proposed level.

§9-1-5. Accreditation of education unit.

5.1. Visits and surveys. The board, through its executive secretary and staff or other qualified persons, shall periodically survey all nursing education programs accredited by the board, including all satellite sites of any program.

5.2. Maintenance of accreditation standards.

The nursing education unit shall maintain accreditation standards as set forth in this rule.

5.3. Accreditation of an existing program when ownership and control are changed. When a governing organization contemplates a change of ownership and control of a program, it shall send [a ninety (90)-day] notice of the intended change to the board ninety (90) days prior to the effective date of the intended change. The owner or governing organization expecting to assume responsibility for the program shall immediately make application for accreditation. ~~If the board information submitted is satisfactory to the board~~ and if the owner or governing organization which will be responsible for the new program ~~desires to~~ shall comply with the recommendations of the board, it may be provisionally accredited.

§19-1-6. Loss of accreditation.

6.1. Loss of accreditation through failure to meet standards.

The board shall notify the administrator of the nursing education unit in writing of deficiencies in the nursing education program. The board shall withdraw

accreditation of any nursing education program which fails to correct the deficiencies in the nursing education program to the satisfaction of the board within a reasonable time period.

6.2. Loss of accreditation through change or organization.

When a program changes ownership or control, the board ~~will~~ shall automatically withdraw accreditation. The new owner or organization shall comply with the provisions of procedure for continuing the nursing education program is contained in subsection 5.3. of this rule to continue the nursing education program.

6.3. Provisional accreditation for failure to meet standards.

At the board's discretion, it may grant provisional accreditation to a nursing education program during the time in which it takes corrective action in order to meet the accreditation standards as set forth in this rule.

§19-1-7. Closing of a program.

7.1. The governing organization shall advise the board in writing of the intent to close a nursing education program, and it shall submit a plan for safeguarding the quality of instruction and practice during the closing period as well as provide for the transfer of students and custody of records. At the board's discretion, it may request additional information and/or plans for the closing of a nursing education program and the transfer of students and records.

7.2. The board shall [accreditation of a program will be] automatically withdraw[n] accreditation of the program on the day the last student completes curriculum requirements of the program that is closing.

§19-1-8. Reports.

8.1. The nursing education unit shall submit an annual report to the board by September 15 of each year for each nursing program accredited by the board. Data included in this annual report shall be determined by the board, and shall include, but not be limited to, statistical data, faculty data, faculty qualifications information, plans for the next academic year, student enrollment data, faculty workload data and a brief evaluation statement.

8.2. The nursing education unit shall submit a self-study or program evaluation report to the board one month prior to a scheduled on-site visit to the nursing education program. The board shall determine the format and guidelines for the submission of this report

8.3. The nursing education unit shall notify the board on forms provided by the board at the time any new faculty member is hired by the university, college, or hospital to teach in any accredited nursing program ~~on forms provided by the board~~.

3.4. A university, college, or hospital desiring to initiate a new nursing education program shall complete a needs assessment report for submission to the board at least one month prior to the a scheduled board meeting. The board **shall** determine[s] the format and guidelines for submitting this report.

3.5. A nursing education unit desiring to implement a substantial change to the nursing education program shall submit its request to the board one month prior to a scheduled board meeting. The nursing education unit shall not implement a substantial change to a nursing education program prior to receiving permission to do so by the board.

8.7. At the board's discretion, it may request additional reports from a nursing education unit to include, but not be limited to, written plans for improving licensure examination pass rates of graduates and progress reports.

§19-1-9. Mission and goals/outcomes of the nursing education unit.

9.1. The mission or[/] philosophy and goals or[/] outcomes of the nursing education unit shall be clearly stated, periodically reviewed by nursing faculty, and consistent with those of the governing organization.

9.2. Implementation through an adequate program.

The nursing education unit shall accomplish its stated goals or[/] outcomes.

§19-1-10. Organization and administrative control of the nursing education unit

10.1. The nursing education unit in the governing organization.

10.1.1. Organization of the nursing education unit.

The organization pattern of the nursing education unit shall be comparable to that of other like education units in the governing organization. ~~A chart showing the structure of~~ The nursing education unit shall make a chart showing the structure of the nursing education unit, its relationship to administration, and with other education units available to the board upon request.

10.1.2. Budget of the nursing education unit.

The budget of the nursing education unit [is] shall be part of the budget of the governing organization. The administrator of the nursing education unit is responsible for the preparation, presentation and administration of the budget for the nursing education unit. The budget **shall**

be [is] adequate to achieve the mission of the nursing education unit.

a. Financial support for faculty, equipment, supplies and services shall be [is] adequate to achieve the outcomes of all nursing programs within the nursing education unit.

b. Secretarial and other support services shall be [are] sufficient to accomplish the goals and expected outcomes of all nursing programs within the nursing education unit.

10.1.3. Administration of the nursing education unit. The nursing education unit shall be administered by a nurse who (a) holds graduate degree with a major in nursing, (b) has five (5) years professional nursing experience, two (2) years of which are [shall be] teaching in a professional nursing program, and (c) holds a license as a registered professional nursing in the state of West Virginia. In addition, qualifications are comparable to those qualifications required of other faculty in the governing organization. The administrator of the nursing education unit is shall be responsible for the following:

- a. Providing leadership for faculty and Staff;
- b. Developing and maintaining relationships with local, state, regional, and national agencies involved in professional nursing or nursing education;
- c. Establishing and maintaining liaison with the central administration and other departments of the governing organization;
- d. Preparing and administering the budget;
- e. Facilitating faculty

development and conducting performance reviews;

f. Recommending faculty for appointment, promotion, tenure and retention; and

g. ~~Notifying~~ [ies] the board of any major change[s] in the nursing education program or its administration.

10.1.4. Agreements with an agency or agencies for clinical practice experiences. There shall be a written agreement between the governing organization and the agency or agencies which provide clinical education experiences for students.

§19-1-II. Faculty of the nursing education unit.

11.1. Nursing faculty members (full and part-time) shall be academically and professionally qualified [in that they] and shall:

11.1.1. Have a graduate degree with a major in nursing;

11.1.1 .a. Have a bachelor degree with a major in nursing and be admitted and enrolled in a graduate degree program with a major in nursing within one (1) year of employment in the faculty position; or.

11.1.1.b. Have a bachelor degree with a major in nursing and be only employed part-time solely for the purposes of working with students in lab and clinical settings.

11.1.1 .c. Have submitted requests for other exceptions to the Board for consideration.

11.1.2. Have evidence of current experience in nursing practice and education; and

11.1.3. Have credentials which verify status as a registered professional nurse in West Virginia.

~~11.2. The qualification in subsection 11.1.1. of this rule shall be fully implemented by January 1, 2000. Faculty currently employed shall obtain the appropriate degree by that time~~

11.3. Reports on faculty qualifications. At the time of appointment of a faculty member, the nursing education unit shall submit to the board on special forms, a record of the qualifications of each faculty member.

11.4. Conditions of nursing faculty employment.

Faculty policies of the nursing education unit shall be nondiscriminatory and consistent with that of the governing organization. Faculty policies which differ from the governing organization shall be justified by the nursing education unit goals. The policies shall be written, implemented and available to faculty and to the board upon request.

11.5. Assignment and workload of nursing faculty. The governing organization shall hire sufficient faculty to accomplish the goals ~~of~~ [] outcomes of the nursing education unit.

11.6. Organization of nursing faculty. The nursing faculty shall organize under its own governing rules, and meet regularly. Students shall have opportunities to participate in meetings of the faculty organization. The nursing education unit shall maintain minutes of meetings recorded and shall maintain minutes on file.

11.7. Malpractice insurance for nursing Faculty. The faculty shall have liability insurance for clinical practice required in nursing education courses.

§19-1-12. Students in the nursing education unit.

12.1. The nursing education unit shall base the selection and admission of students on established criteria, and shall determine student enrollment by the clinical and teaching facilities available and by the numbers of nursing faculty.

12.1.1. Requirements for admission.

A high school diploma or general education development (G.E.D.) certificate is required for admission to any nursing education program.

12.1.2. Transfer or readmission of students.

The nursing faculty members shall establish policies for students requesting readmission or admission by transfer from another university, college, or hospital's nursing education program.

12.2. Student policies.

Policies concerning students shall be [are] clearly stated in the student handbook and/or catalog of the governing organization.

12.3. Liability insurance for students. Students shall be covered by liability insurance for clinical practice.

12.4. Students shall adhere to the standards for professional conduct as stated in the board's rule. Standards for Professional Nursing Practice, 19CSR10, Standards for Professional Nursing Practice, and are subject to disciplinary action by the board as stated in the board's

rule, Disciplinary Action 19CSR9,
~~Disciplinary Action~~

§19-1-13. Curriculum.

13.1. The curriculum of each nursing education program within the nursing education unit shall be based on the philosophy/mission and goals/outcomes of the nursing education unit.

13.1.1. The curriculum shall incorporate[s] the concepts of nursing process and the standards for nursing practice as defined in the board's rule, Standards for Professional Nursing 19CSR10, Standards for Professional Nursing.

Clinical assignments shall be [are] designed to meet the objectives of each nursing course.

13.1.2. Curricula for programs offering the diploma, the associate degree or baccalaureate degree in nursing shall include theory and practice in nursing, encompassing the attainment and maintenance of physical and mental health and the prevention of illness for individuals and groups throughout the life process.

13.2. The nursing courses shall be supported by courses which meet the requirements of the governing organization,

including biological, physical and behavioral science courses.

13.3. Major changes in the nursing curriculum or the nursing education pattern. The nursing education unit shall send eight (8) copies of proposed major changes in the curriculum or nursing education pattern of courses currently approved by the board to the board office one month prior to a scheduled board meeting. The nursing education unit shall not effect these changes unless and until it receives board approval. Examples of major changes include but are not limited to:

13.3.1. The total number of credit hours;

13.3.2. The re-distribution of credit hours;

13.3.3. An additional instructional site for the program;

13.3.4. A comprehensive change in philosophy/mission and goals/outcomes;

13.3.5. The addition of new faculty; and

13.3.6. Changes in required cognate (general education) courses.

§19-1-14. Resources, Facilities, and Services.

14.1. The nursing education unit shall provide adequate teaching facilities to accomplish the goals or[/] outcomes of the

nursing education program[s]. These shall [will] include well-equipped classrooms, conference rooms, libraries, laboratories and offices for faculty members.

14.2. Comprehensive and current library resources, computer facilities, laboratory and other learning resources shall be available and accessible. The nursing faculty shall have input into the development and provision of learning resources.

14.3. The resources, facilities and services of the governing organization shall be available to and used by the nursing education unit.

14.4. The [agencies(] hospitals or other health care facilities[)] and services utilized for clinical learning experiences shall be adequate in number and kind to meet program goals or[/] outcomes. Preceptors shall [must] have a baccalaureate degree with a major in nursing.

§19-1-15. Evaluation of the nursing education unit.

15.1. The nursing education unit shall have an ongoing systematic evaluation of all program components which is used for development, maintenance and revision of the program.

15.2. The evaluation plan shall include measurable outcomes, e. g ., licensure examination passage rate, employment patterns, graduation rates and attrition.

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